

## Appendix 1 - Analysis of Budget by Group Manager Unit

	Full Year Budget	Q2 Budget Position	Q2 Actual Position	Budget Under / (over) spend	Budget Variance %	Notes
<b>Chief Executive</b>	<b>0</b>	<b>93,140</b>	<b>117,901</b>	<b>(24,761)</b>	<b>(27)</b>	
Employees	233,545	116,618	116,369	249	0.2	
Premises	0	0	0	0	0.0	
Transport	2,099	1,052	1,024	28	2.6	
Supplies & Services	4,680	2,708	507	2,201	81.3	
Payments to Third Parties	2,000	0	0	0	0.0	
Support Services	(187,864)	0	0	0	0.0	
Income	(54,460)	(27,238)	0	(27,238)	0.0	1

1) A savings plan target of £54k included in the income budget has not yet been realised. Opportunities to deliver this savings plan continues to be investigated, including discussions with partners.

<b>Corporate Services</b>	<b>610,792</b>	<b>649,202</b>	<b>603,362</b>	<b>45,839</b>	<b>7</b>	
Employees	861,515	432,183	403,846	28,337	6.6	2
Premises	0	0	0	0	0.0	
Transport	5,827	2,919	2,522	397	13.6	
Supplies & Services	402,803	197,197	187,702	9,495	4.8	
Payments to Third Parties	65,574	18,703	13,521	5,181	27.7	
Support Services	(764,144)	0	0	0	0.0	
Depreciation	43,717	0	0	0	0.0	
Income	(4,500)	(1,800)	(4,230)	2,430	100.0	

2) The variance on employee costs is as a result of time lag to fill vacant posts and maternity savings within the policy and communications team.

<b>Democratic Services</b>	<b>1,613,572</b>	<b>363,075</b>	<b>311,817</b>	<b>51,258</b>	<b>14</b>	
Employees	231,677	115,770	89,900	25,870	22.3	3
Premises	0	0	347	(347)	0.0	
Transport	17,752	8,883	7,172	1,711	19.3	
Supplies & Services	442,121	230,090	221,567	8,523	3.7	
Payments to Third Parties	36,700	8,584	8,285	299	3.5	
Support Services	884,354	0	0	0	0.0	
Depreciation	1,468	0	0	0	0.0	
Income	(500)	(252)	(15,455)	15,203	(6,032.8)	4

3) Staff employed on a casual basis to cover peak workloads such as elections, annual canvass etc. in order to obtain maximum flexibility from budget to meet the needs of the service.

4) Additional funding received from the Government following the registration difficulties experienced during the referendum with the government website crashing and the subsequent extension of the registration deadline causing significant additional work.

<b>Deputy Chief Executive</b>	<b>0</b>	<b>59,321</b>	<b>59,098</b>	<b>223</b>	<b>0</b>	
Employees	112,217	56,131	55,928	203	0.4	
Premises	0	0	0	0	0.0	
Transport	2,012	1,010	1,251	(241)	(23.8)	
Supplies & Services	2,750	2,180	1,920	260	11.9	
Support Services	(116,979)	0	0	0	0.0	
Income	0	0	0	0	0.0	

<b>Development Services</b>	<b>1,277,231</b>	<b>518,950</b>	<b>357,256</b>	<b>161,694</b>	<b>31</b>	
Employees	1,499,677	749,841	667,173	82,668	2.7	5
Premises	41,470	7,289	8,539	(1,250)	(8.9)	
Transport	46,735	22,789	17,583	5,206	16.7	
Supplies & Services	320,359	172,331	179,092	(6,761)	(6.4)	
Payments to Third Parties	301,850	239,052	238,640	412	10.9	
Support Services	406,220	0	0	0	0.0	
Depreciation	37,761	0	0	0	0.0	
Income	(1,376,841)	(672,352)	(753,770)	81,418	(0.6)	6

5) Employee Costs are showing an underspend due to staff turnover and changes in employment patterns in the quarter. Funding of staff from LSIF grant has also meant that agency staff working on development of the Junction 9 area within the borough is not being charged to the service, but rather the grant held in an earmarked reserve.

6) Planning income is significantly above the budgeted income for the quarter as planning applications continue to generate more income than initially predicted in the budget.

<b>Environmental and Housing</b>	<b>3,897,379</b>	<b>1,661,553</b>	<b>1,706,199</b>	<b>(44,646)</b>	<b>(3)</b>	
Employees	914,515	457,442	504,687	(47,245)	(10.3)	7

Premises	3,500	1,317	552	765	58.1	
Transport	29,432	14,727	13,942	785	5.3	
Supplies & Services	138,823	76,111	84,047	(7,936)	(10.4)	
Payments to Third Parties	3,946,671	2,231,900	2,271,918	(40,018)	(1.8)	8
Support Services	503,327	0	0	0	0.0	
Depreciation	95,481	0	0	0	0.0	
Income	(1,734,370)	(1,119,944)	(1,168,948)	49,004	(4.4)	9

7) Employee costs overspend relate to the use of agency cover during a period that operationally critical staff have been on long-term sick. Recently there has been positive moments with some returning to work albeit on a managed return.

8) Overspend on UBICO contract of £35k with additional cost of insurance on vehicles which was under budgeted at the start of the year and cost of delivering the garden waste as demand means use of additional vehicle.

9) Income is better than budget in relation to recycling credits received during the period and also licencing fees.

<b>Finance and Asset</b>	<b>1,553,930</b>	<b>1,169,461</b>	<b>1,129,292</b>	<b>40,169</b>	<b>3</b>	
Employees	2,361,371	1,093,239	1,070,387	22,852	2.1	10
Premises	488,046	337,996	315,371	22,625	6.7	11
Transport	9,237	4,659	5,773	(1,114)	(23.9)	
Supplies & Services	491,408	175,862	177,292	(1,430)	(0.8)	
Payments to Third Parties	480,185	242,227	229,545	12,682	5.2	12
Support Services	(868,022)	0	0	0	0.0	
Depreciation	282,832	0	0	0	0.0	
Income	(1,571,127)	(684,522)	(669,083)	(15,439)	2.3	13
Treasury Mg Activity	(120,000)	0	6	(6)	100.0	

10) Savings made on vacancies within both Financial Services and Asset Management. Both teams are now running at full capacity. Savings also generated on Cascades staffing prior to the transfer to the new leisure centre.

11) Savings have been made on utilities across the property portfolio. In addition, successful business rate appeals in respect of car parks and the public offices have reduced the council's liability in this area.

12) Part year savings across a range of service areas including the public service centre, car parks and Cascades pre transfer.

13) Strong income in a number of areas including car parks and cemeteries but overall position is affected by the delay in securing the property investment and the failure to secure a paying tenant for the top floor of the offices.

<b>One Legal</b>	<b>0</b>	<b>558,738</b>	<b>557,734</b>	<b>1,004</b>	<b>0</b>	
Employees	1,185,751	592,598	586,194	6,404	1.1	
Premises	0	0	0	0	0.0	
Transport	22,368	11,268	6,831	4,437	39.4	
Supplies & Services	94,511	62,142	95,039	(32,897)	(52.9)	14
Payments to Third Parties	10,660	3,230	1,306	1,924	59.6	
Support Services	(270,237)	0	0	0	0.0	
Depreciation	0	0	0	0	0.0	
Income	(1,043,053)	(110,500)	(131,635)	21,135	(19.1)	15

14 & 15) Costs incurred in the quarter are higher than budgeted as additional work has been undertaken for clients, however this is being offset by increased income through the period. This has led to a overall position of being on budget.

<b>Revenues and Benefits</b>	<b>1,016,490</b>	<b>1,192,825</b>	<b>1,112,133</b>	<b>80,692</b>	<b>7</b>	
Employees	803,273	401,798	394,788	7,010	1.7	
Transport	9,967	4,986	5,491	(505)	(10.1)	
Supplies & Services	134,406	78,466	73,202	5,264	6.7	
Payments to Third Parties	26,750	6,496	6,872	(376)	(5.8)	
Transfer Payments - Benefits Service	18,989,000	10,208,486	10,168,602	39,884	0.4	16
Support Services	413,345	0	0	0	0.0	
Depreciation	9,247	0	0	0	0.0	
Income	(19,369,498)	(9,507,407)	(9,536,821)	29,414	(0.3)	17

16) Changes in benefit payments in the quarter, including being up to date on caseload has meant that the position against budget on Housing Benefits is better than budgeted.